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कृषि भवन, नई दिल्ली-110001  
Economic Advisor  
Ministry of Rural Development  
Government of India  
Krishi Bhawan, New Delhi

D.O. No. Q-13016/03/2021-DISHA

Dated: 27<sup>th</sup> June, 2022

Dear *sir / Madam,*

As you are aware, the District Development Coordination and Monitoring Committees (DISHA) of the Ministry of Rural Development, constituted under the chairpersonship of Hon'ble Members of Parliament, are crucial platforms for efficiently monitoring the implementation of various Central Government programmes. In DISHA Committee meetings detailed discussion on the implementation of development programmes are conducted and further course of action are decided by involving all stakeholders.

In order to facilitate district authorities to convene DISHA meetings, the Ministry has developed an online initiative (<https://dashboard.rural.nic.in/disha>), which is quite useful in all stages of the meeting, particularly in publishing of meeting notice, agenda & later uploading the proceedings of meeting (PoM). While district authorities make use of this portal actively for data entry, but it is observed that inadequate information is uploaded by Districts in certain fields, especially in the fields where scheme's name, actions to be taken and target date are to be entered. You may agree that the entry of comprehensive and correct data in these fields is very important for the Ministry to understand the effectiveness of discussion held in the DISHA meetings. Further, it is observed that in the uploaded agenda of many districts, Action Taken Report (ATR) of the previous meetings don't figure. In fact, the DISHA Guidelines mandate that ATR should be the first of all agenda items.

In this regard, may I request you to direct all District Collectors/ Magistrates and CEO Zilla Parishad in your state/ UT to include ATR on the decisions and recommendations of the last DISHA meeting in the agenda of the scheduled district DISHA meeting as the first item and also make comprehensive and correct entries with respect to PoMs in the designated portal after the meeting.

With regards,

Yours Sincerely,

*Kalyani Mishra*

( KALYANI MISHRA )

Principal Secretaries  
Department of Rural Development  
All States/ UTs  
(as per list)